



Guidance for applications/renewing your membership: Important information

If you require any assistance with completing your application or renewal, please contact Member Services on **0800 952 0441** or email gppractice@medicalprotection.org

1. Membership application/renewal

Please note that applying for or renewing your membership indicates acceptance of the requirements below:

- Members undertake to keep MPS informed of their current address and any changes in their professional practice or circumstances.
- Failure to notify us of a change of address, scope of practice or other details previously declared to us (including in relation to income and number of sessions worked) could result in delay in providing or the suspension or withdrawal of the benefits of membership and/or the cancellation or termination of your membership.
- Members should understand that MPS is not an insurance company. The benefits of MPS membership are granted at the discretion of Council and are subject to the terms and conditions of the MPS Memorandum and Articles of Association, as amended from time to time.
- Payments are subject to verification and acceptance of a payment does not of itself confirm membership and/or entitlement to request benefits.
- You agree to the use of your personal data by MPS in accordance with the statement on page 2.

2. IMPORTANT INFORMATION ABOUT YOUR MEMBERSHIP

All members must tell us about any:

- Changes in your professional status
- Work undertaken outside the UK
- Work involving treatment of elite professional sportsmen or women
- Work you do involving cosmetic/aesthetic medicine.

For Primary Care nurses

We have three levels of membership for nurses depending on the tasks they undertake. You must contact us if your scope of practice has changed.

Level 4	Nurses who carry out basic duties, ie, none of the more advanced activities described below.
Level 5	Nurses who undertake prescribing, including undertaking triage or management of patients with chronic (not acute or undiagnosed) conditions.
Level 6	Nurses who, in addition to level 4 or level 5 duties, undertake any clinical assessment or management of patients presenting with acute or undiagnosed conditions, beyond initial triage.

You must tell us

- About unscheduled care work you undertake
- If you hold the position of a partner in the practice.

For complementary nurses

If your membership is a complimentary indemnity-only nurse membership, provided as part of a Practice Xtra group arrangement, then it does not extend to workplace representation or support with NMC proceedings. Organisations such as the Royal College of Nursing may offer their members support in these circumstances.

For other healthcare professionals working in Primary Care

We can provide membership for the following healthcare professionals if they are employed by a Medical Protection Practice Xtra Gold or Silver benefits scheme

- Paramedic Practitioners
- Pharmacists
- Physician Associates
- Physiotherapists.

Level 4	Those undertaking basic nursing duties or equivalent i.e. none of the more advanced activities described below. There is no level 4 membership category for Pharmacists.
Level 5	Those who undertake prescribing, including undertaking triage or management of patients with chronic (not acute or undiagnosed) conditions. This category is also for pharmacists undertaking route medication reviews. There is no level 5 membership category for Physician Associates.
Level 6	Those, who in addition to level 4 or level 5 duties, undertake any clinical assessment or management of patients presenting with acute or undiagnosed conditions, beyond initial triage. This category is also for physiotherapists undertaking joint and soft tissue injections.

To be eligible for membership of Medical Protection you must retain statutory registration with your professional body, or voluntary registration if you are a physician associate.

These membership categories are only available to healthcare professionals employed by a practice that has a Practice Xtra benefits scheme and only for the work that they undertake for that practice.

These categories do not qualify for complementary membership as part of a Practice Xtra benefits scheme.

These membership categories exclude work in unscheduled care.

For Practice Managers**PRACTICE MANAGERS**

We include free membership for practice managers in a Practice Xtra group, which provides access to indemnity and makes it easier to manage the arrangement.

We can provide complementary membership for non-partner practice managers in a Practice Xtra scheme, which provides access to indemnity and makes it easier to manage the arrangement.

Practice Managers must let us know if they hold the position of a partner in the practice, as a membership subscription fee does apply.

3. Deferred membership

Free membership is offered to members who have stopped practising medicine, either temporarily because you are on sabbatical or maternity leave, for example, or permanently because you have retired or changed your career. Holidays do not count. Please note that this membership status is only valid if you do not undertake any medical practice other than bona fide “good Samaritan acts”. We would be unable to help you with medicolegal problems arising from the conduct of normal clinical practice unless you were paying the appropriate subscription.

Should you at some date resume practice, including further work on any medicolegal matter on which you were previously instructed, please notify us in advance so that you can request reinstatement and payment for full membership of MPS. Any request to return to membership following a break of more than 1 year would require completion and approval of a full application form. However, there is no automatic right to reinstate active membership and your request may be refused at our absolute discretion. If your break from clinical practice is more than 2 years, you will also be required to provide confirmation of CPD or refresher training undertaken in writing. Please contact Member Services on 0800 952 0441 for further details.

Additional Information**1. Change of membership grade**

If you tell us about a grade change that results in a lower subscription rate, a refund of one year's subscription overpayment may be available.

2. Duration of membership

Membership of MPS is normally available on an annual basis. In some circumstances new members may be offered six months' membership.

IMPORTANT - Your data

For information on our use of your personal data and your rights, please see the Privacy Statement on our website medicalprotection.org.



Medical Protection

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0800 952 0441 (Mon – Fri: 8.00am – 6.30pm)

Calls to Member Services may be recorded for training and monitoring purposes

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medicalprotection.org/practicextra