

Please complete this form, ensuring that you complete all required sections and return it to your representative or the following address:
Member Operations, Medical Protection Society, Victoria House, 2 Victoria Place, Leeds LS11 5AE, UK.

Date of transfer to Practice Xtra scheme

Personal details

Practice Name

Practice address

Practice Xtra number

I consent to my current Medical Protection membership being transferred to the group Practice Xtra scheme and:

- I understand that Medical Protection membership is still individual to me and it remains my responsibility to ensure that full and accurate details of the practice I undertake are disclosed to MPS. I understand that failure to disclose full and accurate details may result in the suspension and/or withdrawal of membership benefits and/or the cancellation and/or termination of membership.
- My renewal date will be aligned with the Practice Xtra scheme and this may have an effect on my current payment schedule
- My correspondence address will be changed to that of the practice (unless otherwise requested) and documentation will be sent to me at the practice address. This documentation may be shared with the assigned administrator for the practice, which is usually the practice manager
- My membership with Medical Protection may be discussed with the assigned administrator and I give them permission to advise Medical Protection of changes to my hours and scope of practice.

A separate form must be completed by each GP or Associate member.

Name (please print)

Membership no:

Registratory body name:

Registratory body number:

IMPORTANT NOTES – SCHEDULED AND UNSCHEDULED CARE

Scheduled care

Scheduled care sessions are defined as work undertaken during the scheduled opening hours of the practice (Mon – Sun, 8.00am – 8.00pm) where registered patients are seen by appointment and where staff have access to the patient's full general practice records.

Unscheduled care

Unscheduled care is anything that falls outside of scheduled care. This includes care given at anytime in walk in/urgent care centres.

If any of your work is undertaken in unscheduled care then you need to identify this in the appropriate GP or Associates section.

GPs section

For the majority of GP members we currently set subscriptions based on the number of weekly sessions you undertake. We define sessions as either being Scheduled Care sessions or Unscheduled Care sessions.

Total weekly session(s) in scheduled care: Total weekly session(s) in unscheduled care:

Partner Salaried Locum

Associates section

Please tick the box below to indicate the job title that applies to you in the practice.

Nurse Practitioner Practice Manager Practice Nurse

Are you a partner? Yes No

Do you undertake any Unscheduled care work? (See important notes on page 1.) Yes No

Do you work part-time (3 days per week or less)? Yes No

MPS will base its subscription rates on the membership levels below. Nurses are eligible for free, indemnity only, membership as part of Practice Xtra, with the following limits: The practice may have two free nurse memberships for each GP who is a Medical Protection member. This can include a maximum of one free nurse undertaking advanced duties (MPS associate level 5) per full-time GP equivalent working in the practice. For more information visit medicalprotection.org/uk/nurseFAQs.

Other healthcare professionals (Pharmacists, Physiotherapists, Physician Associates, Paramedic Practitioners and Focus Care Coordinators or Primary Care Navigators) do not qualify for complementary membership. Membership is only provided for these roles if they are employed by a practice that has a Practice Xtra benefits scheme and only for the work that they undertake for that practice.

Please tick the appropriate membership level (see information box below for guidance):

Level 4	<input type="checkbox"/>	Basic nursing duties, or a role undertaking tasks equivalent to a basic nurse, or Basic physiotherapy duties, limited to the assessment and treatment of musculoskeletal disorders, excluding joint and soft tissue injections.
Level 5	<input type="checkbox"/>	Any role undertaking any repeat prescribing, triage or management of patients with a chronic condition, in addition to level 4 tasks. For pharmacists this includes prescribing and routing medication reviews.
Level 6	<input type="checkbox"/>	Any role undertaking clinical assessment or management of patients with acute or undiagnosed conditions beyond initial triage, in addition to any level 4 and level 5 tasks This membership category is also for Physiotherapists undertaking joint and soft tissue injections. There is no level 6 membership category for Focus Care Coordinators or Primary Care Navigators.

Signature:

Date:



Medical Protection

Member Operations
Victoria House
2 Victoria Place
Leeds, LS11 5AE
United Kingdom.

0800 952 0441 (Mon – Fri: 8.00am – 6.30pm)

Calls to Member Services may be recorded for training and monitoring purposes

gppractice@medicalprotection.org
medicalprotection.org/practicextra